

## CURRICULUM VITAE

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<b>Name of Staff:</b>	<b>ROSEMARY MAAJAR</b>
<b>Nationality:</b>	Tanzanian
<b>Profession:</b>	Lawyer/Advocate
<b>Position:</b>	Associate

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- Practice Areas:**
- General corporate commercial law matters
  - company secretarial services
  - labour & employment matters
  - immigration law
  - intellectual property
  - Human Resource matters

**Name of Firm:** REX Advocates  
**Contact Details:** REX House  
**Physical & Postal Address:** 344 Ghuba Road | Toure Drive  
Oysterbay  
Post Office Box 7495  
Dar es Salaam, Tanzania

**E-mail, telephone, and website contacts**

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Tel: + 255-22-221 1180-8

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**Years with the Firm & Practice:** 7 years of legal experience practicing law in Tanzania and 3 years of practice with the Firm.

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**Qualifications:** **Bachelor of Laws (LL. B)**

- **The Catholic University of Eastern Africa, Class of 2014**  
Advocate of the High Court of Tanzania

## **General Experience**

- Notary Public and Commissioner for Oaths
  - Developing and implementing HR strategies aligned with the overall company business strategy and the legal and regulatory regime relating to employees and employment relations.
  - Bridging management and employee relations by addressing demands, and grievances.
  - Accomplished high level of work productivity and quality assurance by communicating job expectations and ensuring policies and procedures adherences.
  - Provided expertise advice and guidance relating to company compliance with prevailing Labour laws, Contracts, taxation and related matters in relation to all statutory compliance obligations as well as maintaining Government relationship.
  - Drafting, negotiating, reviewing and maintaining standard operational and commercial contracts on behalf of clients in Construction, Employment and related Contracts.
  - Maintaining Corporate Secretarial function for the Company and its subsidiaries.
  - Lodging applications and maintained registers for tax exemption applications for equipment and materials.
  - Drafting of Court Pleadings and Submissions, including Plaints, Written Statements of Defence etc. for filing at various Court Registries.
  - Attending courts, special tribunals and/or arbitration bodies to represent clients of the firms involved in litigation and other disputes resolution as well as other matters.
  - Liaising with relevant departments to ensure that where legal risks are identified, appropriate courses of action are taken to remedy the risk.
  - Implementing and monitoring internal policies to ensure compliance with other applicable laws and regulations and sound Corporate Governance practices.
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- Drafting of various legal documents including, but not limited to Legal Opinions, Mortgages, Debentures and initiating Due Diligence on companies entering contracts or merging as required by the dictates of the transaction on behalf of clients.
- Maintaining clients' Statutory Records and Registers as required under the provisions of the Companies Act, and at all times making sure that they tally with those at the Registry of Companies.
- Assisting in the registration and deregistration of various Companies, Trusts and NGO's both local and foreign.
- Practice in labour and employment law
- Experience in the drafting and negotiation of a number of agreements including sale agreements, MOUs, transfer deeds, deeds of settlement, employment contracts and services contracts.

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<b>Membership in Professional Societies</b>	<ul style="list-style-type: none"> <li>▪ Tanganyika Law Society (TLS), the Bar Association of Tanzania.</li> <li>▪ East Africa Law Society (EALS), an association of legal practitioners and national Bar associations in East Africa.</li> <li>▪ Tanzania Women Lawyers Association (TAWLA).</li> </ul>
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<b>Languages:</b>	English	-	Excellent
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