

CURRICULUM VITAE

Name: AZIZA ALLY MMBAGA

Nationality: Tanzanian

Profession: Lawyer/Advocate

Position: Associate

Practice Areas:

- Labour & employment matters
- immigration laws
- Contracts
- Banking & Finance
- General corporate law matters
- Competition law
- Insurance law
- Commercial Litigation



Name of Firm: REX Advocates

Contact Details:

REX House

344 Ghuba Road | Toure Drive | Oysterbay

Physical & Postal Address:

Post Office Box 7495

Dar es Salaam, Tanzania

E-mail, telephone and website contacts

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Fax No.: + 255-22-221 1189

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Years with the Firm & Practice:

3 years of experience practicing law in Tanzania.

Qualifications:

2021 LL.M. - University of Dar es Salaam

2018 Diploma in Legal Practice, the Law School of Tanzania (Advocate)

Experience:

My experience include but not limited to registration of businesses and non-profits organizations, incorporation of companies, drafting review and advising on commercial contracts and agreements, sale and purchase of commercial and residential properties, advising on corporate governance and legislative/policy compliance, facilitating acquisition of permits and licenses, succession and estate planning, legal advisory and due diligence for real estate developers and financial institutions and general legal consultancy.

I have carried out several significant assignments for both local and international clients, a few which are summarised below:

- Advising and assisting clients in incorporation and registration of Legal Entities including but not limited to companies, charitable organization such as Trusts, NGOs and societies, for both local and international clients.
 - Advising and assisting clients in company and other organization's statutory compliance matters such as regularization of secretarial records and updating information of the company or an organization to their respective registries.
 - Company secretarial matters such as preparing board packs, notices, and agenda, attending meeting board and annual general meeting, drafting of minutes. Preparation of requisite company resolutions and maintenance of company statutory books.
 - Drafting among other things Share Purchase Agreements, Share Allotment Agreements, Lease Agreements, Sale Agreements, Settlement Agreements, Employment Contract and Memorandums of Understanding.
 - Advises and processes work/residence permits applications for expatriates seconded to work in Tanzania.
 - Processed registration of various trademarks in mainland Tanzania.
 - Advising clients on labor laws and employment related matters.
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- Presented various clients on different litigation matters ranging from the Commission for Mediation and Arbitration to the High Court of Tanzania.
 - Drafting of Loan Security documents such as Mortgage and Debenture Deeds.
 - Conducting Company review and preparing Due Diligence reports on the corporate and legal standing for various companies.
 - Drafting Legal Opinions in relation to different transactions.
 - Drafting Court documents such as a Plaints, Written Statements of Defense, Applications, Affidavits, Chamber Summons, Submissions, and other related court documents.
 - Attending to review of different contracts and agreements and creation of new templates for consultancy, funding, memorandum of understanding and non-disclosure agreements for different clients.

List of Professional Bodies:

- Tanganyika Law Society (TLS), the Bar Association of Tanzania.
- East Africa Law Society (EALS), an association of legal practitioners and national Bar associations in East Africa.

Languages for professional work:

- Fluent in English
 - Fluent in Kiswahili
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